

# LINCOLN UNIVERSITY

Course number:	<b>BA 300B</b>
Course title:	<b>Financial Accounting Foundations</b>
Credits:	<b>3 (45 lecture hours)</b>
Pre-requisites:	<b>None</b>
Term:	<b>Summer 2014</b>
Room:	<b>TBA</b>
Days and time:	<b>Tue &amp; Thu 12:30 pm to 03:15 pm</b> <b>Tue &amp; Thu 03:30 pm to 05:15 pm (Mandatory for BA 42)</b>
Instructor:	<b>Milton M. Chávez Arias (<a href="mailto:mchavezarias@lincolnucsf.edu">mchavezarias@lincolnucsf.edu</a>)</b>
Office Hours:	<b>Tuesday, 5:30 pm to 6:30 pm (previous arrangement required)</b> If the student is not able to attend the office hours, please, use e-mail to communicate with the instructor (Subject line: <u>BA300B, student's name, and brief reference to your question</u> ). If there are critical matters to be addressed, I will assist students before or after each class.

## SYLLABUS

### A COURSE DESCRIPTION

The course is an intensive study of the fundamental areas of accounting. It begins with an examination of basic accounting theory and procedures, proceeds to the application of these concepts, and includes planning of profits, costs, and financial control.

### B COURSE OBJECTIVES AND STUDENT LEARNING OUTCOMES

The purpose of this course is to provide a comprehensive introduction of the guidelines for financial accounting and reporting, accounting principles, and accounting and business terminology. The course will introduce the accounting framework; nature and purpose of generally accepted accounting principles; rules of debits and credits and use of the accounting equation; rules to identify, classify, and record transactions and economic events and measure their effect on the financial statements; as well as differences between cash basis and accrual basis accounting. The course will also set the guidelines for you to prepare, report, and analyze financial statements (balance sheet, income statement, and statement of retained earnings) and supplementary financial information needed for decision-making purposes, as well as to evaluate the effectiveness of internal control policies and risk management procedures.

Upon completion of the course, the student will be able to:

- 1 Explain the nature and purpose of generally accepted accounting principles.
- 2 Explain and apply the components of the conceptual framework for financial accounting and reporting, including the qualitative characteristics of accounting information, the assumptions underlying accounting, the basic principles of financial accounting, and the accounting information constraints and limitations.
- 3 Apply transaction analysis, input transactions into the accounting system, process this input, and prepare and interpret the four basic financial statements.

- 4 Distinguish between cash basis and accrual basis accounting and their impact on the financial statements, including the matching principle.
- 5 Identify and illustrate how the principles of internal controls are used to manage and control the company's resources and minimize risks.
- 6 Explain the content, form, and purpose of the basic financial statements (including footnotes) and the annual report, and how they satisfy the information needs of investors, and other users.
- 7 Explain the nature of current asset issues including measuring and reporting receivables and bad debts, measuring and reporting inventory and cost of goods sold.
- 8 Explain the valuation and reporting of current liabilities, estimated liabilities, and other contingencies.
- 9 Identify and illustrate issues relating to long-term asset investments, acquisition, use, depreciation, and disposal.
- 10 Identify and illustrate issues relating to stockholders' equity including issuance, and dividends.
- 11 Identify the ethical implications inherent to financial reporting and apply strategies to address them.

## C TEXTBOOK AND OTHER MATERIALS

### **Textbook: Introduction to Financial Accounting, 10th Edition**

Authors: Horngren, Sundem, Elliot, and Philbrick

Editor: Pearson Prentice Hall (imprint of Pearson Education Inc.)

ISBN-10: 0136122973, ISBN-13: 9780136122975, Publication date: July 27, 2010

### **Website: [lincolnuca1.gnomio.com](http://lincolnuca1.gnomio.com)**

(An access code is required to have access to gnomio.com)

Students will be provided an access code no later than the second week of classes. Students will be required to complete the online homework/quiz (questions and exercises) for each chapter.

Online Homework/Quiz on gnomio.com **is mandatory** and it will count towards your final grade.

## D GRADING

		<b>EQUIVALENCY TO LETTER GRADES</b>		
<u>Activity</u>	<u>Possible Points</u>	<u>Grade</u>	<u>Points</u>	<u>Percentage</u>
Online Homework/Quiz (8 @ 75 points each)	600	A	901 – 1000	90.1% - 100%
Exam – Final (In Class) (1 @ 300 points)	300	B	801 – 900	80.1% - 90.0%
Group-Individual Problem (2 @ 50 points each)	100	C	701 - 800	70.1% - 80.0%
		D	601 - 700	60.1% - 70.0%
<u>Total</u>	<b><u>1000</u></b>	F	Less than 601	Below 60.1%

## E MATERIALS

Students will need: A basic calculator, a black pencil, and a red pen.

***No cell phones are allowed as calculators (no exceptions).***

## **F METHODS OF INSTRUCTION**

### **1 Lecture**

**Students must read each chapter before class** according to the tentative schedule provided (see Attachment 1). The lecture will focus on the chapter core information. Students are responsible to ask questions and request clarifications during the class session. Students are expected to participate actively in all class discussions and exercises.

### **2 Online Homework/Quiz**

Students are expected to **complete** the online homework & online questions **2 days after each chapter is completed**, according to the **tentative schedule** provided, see Attachment 1. **Instructor will close the online chapter at 10:00 pm.**

Homework & Quiz includes a combination of exercises/problems from the textbook.

***Late submission penalty: 30% (no exceptions).***

### **3 Final Exam**

There will be a final exam (2.5 hours limit). A minimum of 60% of the exam questions will be selected from the Online Questions. The final exam is cumulative and will include all the chapters listed on the tentative schedule.

### **4 Extra Credit**

In-class extra credit activities will be given to all students in-class. These activities will be given anytime during the lecture. The extra credit points will represent no more than 10% of the final grade. There will be no make-up for the extra credit points/activities.

## **G STANDARDS OF STUDENT CONDUCT AND DISCIPLINE**

**Simple rules of courtesy apply.** Class time and environment are reserved for students. All communication and electronic devices should be turned off or silent in the classroom (cell phones, music devices, etc). Students are expected to act in a rational and professional manner.

## **H ATTENDANCE/WITHDRAWAL**

***Students who fail to attend two (2) continuous class sessions and/or have accumulated absences equivalent to three (3) class sessions will be reported to Admissions & Records. Given the quantity of material and the short number of class sessions, only students with a clear intention to continue the class will be re-admitted (clear intention means completing all the overdue assignments before requesting re-admittance).*** It is the responsibility of the student to withdraw from a class which he/she no longer plans to attend. Refer to the University policies for further details.

## **I ACADEMIC DISHONESTY AND ITS CONSEQUENCES**

Students are responsible for knowing what constitutes academic dishonesty and for consulting with the instructors for questions or concerns. The Policy on Academic Dishonesty is available online at <http://www.lincolnuca.edu/academics/indirespons#%2Facademics%2Findirespons>.

**ATTACHMENT 1****COURSE CONTENT AND SCHEDULE (TENTATIVE)**

<b>Date</b>	<b>Activity</b>	<b>Assignment for the next session</b>
06/10	Introduction to the course (Syllabus)  Lecture and discussion Chapter 1: Accounting – The Language of Business	Read Chapter 1
06/12	Lecture and discussion Chapter 1: Accounting – The Language of Business	Online Homework/Questions Read Chapter 2
06/17	Lecture and discussion Chapter 2: Measuring Income to Access Performance	Read Chapter 2
06/19	Lecture and discussion Chapter 2: Measuring Income to Access Performance	Online Homework/Questions Read Chapter 3
06/24	Lecture and Discussion Chapter 3: Recording Transactions	Read Chapter 3
06/26	Lecture and Discussion Chapter 3: Recording Transactions	Online Homework/Questions Read Chapter 4
07/01	Lecture and discussion Chapter 4: Accrual Accounting and Financial Statements	Read Chapter 4
07/03	Lecture and discussion Chapter 4: Accrual Accounting and Financial Statements	Online Homework/Questions Read Chapter 6
07/08	Lecture and discussion Chapter 6: Accounting for Sales	Read Chapter 6
07/10	Lecture and discussion Chapter 6: Accounting for Sales	Online Homework/Questions Read Chapter 7
07/15	Lecture and discussion Chapter 7: Inventories and Cost of Goods Sold	Online Homework/Questions Read Chapter 8
07/17	Lecture and discussion Chapter 8: Long-Lived Assets	Online Homework/Questions Read Chapter 9
07/22	Lecture and discussion Chapter 9: Liabilities and Interest	Online Homework/Questions
07/26	Final Exam	