

SUMMER INTERNSHIP

\$20 PER HOUR / 20 HOURS A WEEK

The ideal candidate will be in the Masters program and already possess an undergraduate degree in accounting.

- **Work on tax returns for individuals, sole proprietorships, rental properties, partnership income (K-1) as well as taxation for corporations and partnerships.**
- **Become knowledgeable of the tax implications of the following items: Form 1099, tax payments, depreciation, carryovers, retirement contributions, safe harbor rules, stock sales, loan refinancing and basic M-1 adjustments.**
- **Gain a working understanding of Prosystem, and ProFx Engagement.**
- **Successfully follow RINA Tax Preparation procedures including work paper preparation and work paper referencing.**
- **Communicate with the responsible persons and, if appropriate, the Stockholders any roadblocks to completion of the project and items of interest found during the project.**

Please send your resume and cover letter to Ana Maria Gower at: agower@lincolnucsf.edu