



LINCOLN UNIVERSITY

Project Management (BA 305)

COURSE SYLLABUS

Fall, 2014 – Thursday (6:30 pm – 9:15 pm)

Instructor: Prof. Arthur Ashurov, Ph.D.

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Credit: 3 Units = 45 Lecture Hours

Course Description:

The objective of this course is to prepare the graduate student for managing projects undertaken by an organization. The course will cover concepts and skills used by managers to propose, plan, secure resources, budget, and lead project teams to successful completion of their projects. It will provide the graduate student with a holistic, integrative view of project management that describes how projects contribute to the strategic goals of the organization.

Required Textbook:

Project Management, 2011, 5th Edition, Erik W. Larson, Clifford F. Gray; McGraw-Hill, ISBN: 978-0-07-340334-2

Last Update: August 22, 2014

Course Objectives:

By completing the course, students will achieve a basic understanding of the knowledge necessary to manage projects in a business environment, estimating project times and costs, developing a project plan, managing risk, reducing project duration, outsourcing, and international projects management issues.

Methodology:

This is a highly interactive learning environment. All students will participate in class discussions, research findings, and class exercises. Assignments will be given weekly and may consist of textbook exercises and research questions. Attendance is highly encouraged as exams include questions from issues analyzed during class discussions.

Learning Outcomes:

- Develop and expand students' ability to understand and apply the concepts and applications of Project Management.
- Develop essential skills of managing and improving decisions in projects outsourcing and international projects.



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- Acquire working knowledge of a variety of methods and tools used in managing and improving projects.

Attendance:

Students are expected to attend each class section. If you cannot attend a class due to a valid reason, please notify the instructor prior to the class.

Grading Policy:

Your grade will be determined as follows:

Grade Structure	Points
Team Presentation + Team Evaluation	70 + 30
Attendance	30
Participation in the Class	70
Exam 1	100
Final Exam	100
Total Points	400

Grades will be earned as follows:

Points Earned	Letter Grade
360- 400; 340-359	A; A-
320-339; 300-319; 280-299	B+; B; B-
260-279; 240-259; 220-239	C+; C; C-
180-219	D
<180	F

Exams:

We will have two exams: midterm and final exam during the course. Exams will cover all assigned chapters, any additional readings or supplementary materials covered in class. The exams are not “open book” or “open notes”.

Students for whom English is not a first language may use a dictionary during exams.

ABSOLUTELY NO MAKEUP TESTS AND PROJECTS ARE ALLOWED.

Other Comments:

- Please participate. What you put into the class will determine what you get out of it – and what others get out of it.
- Please come **on time**. Late arrivals disturb everyone else. Attendance will be taken in **10-15 minutes** after the beginning of each class.
- Students may not read other materials (newspapers, magazines) during class.
- Students are to remain in class during the entire session with the exception of breaks. **Students are not allowed to come and go during class session.**



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- If you miss a class, you are responsible for getting notes/slide printouts on the material covered from a classmate or the instructor.
- To avoid distracting noise in class, cellular phones **must** be turned off or the ringing mode silenced.
- All class participants are expected to exhibit respectful behaviors to other students and the instructor. All students have the right and privilege to learn in the class, free from harassment and disruption. Inappropriate or disruptive behavior will not be tolerated, nor will lewd **or** foul language.

The instructor reserves the right to change this syllabus.

CLASS SCHEDULE:

Date	Focus of Discussion	Reading Assignment
Th: 8/28	Orientation via Syllabus. Introduction to Course. Class Discussion: Chapter 1	Ch. 1 Team Project Assignment.
Th: 9/04	Chapter 2	Ch. 2
Th: 9/11	Chapters 3, 4	Ch. 3, 4
Th: 9/18	Chapter 5	Ch. 5
Th: 9/10	Chapter 6	Ch. 6
Th: 9/25	Chapters 7, 8	Ch. 7, 8
Th: 10/02	Chapter 9. Midterm Exam Review	Ch. 9
Th: 10/09	Midterm Exam (Chapters 1-9).	
Th: 10/16	Chapters 10, 11	Ch. 10, 11
Th: 10/23	Chapters 12, 13	Ch. 12, 13
Th: 10/30	Chapter 14	Ch. 14
Th: 11/06	Chapter 15	Ch. 15
Th: 11/13	Project Team Presentation + Team Evaluation	
Th: 11/27	NO CLASS	
Th: 12/04	Project Team Presentation + Team Evaluation Final Exam Review	
Th: 12/11	Final Exam	

NOTE: This schedule is subject to change.