



**Lincoln University**  
**COURSE SYLLABUS**

<b>Course Title:</b>	<b>Written Communication II</b>	<b>Instructor:</b>	Dr. Sylvia Y. S. Rippel
<b>Course No.:</b>	English 82B	<b>Email:</b>	<a href="mailto:sysr@lincolnuca.edu">sysr@lincolnuca.edu</a>
<b>Units:</b>	3	<b>Course email:</b>	<a href="mailto:profsylvia@gmail.com">profsylvia@gmail.com</a>
<b>Contact Hours:</b>	45	<b>Office hours</b>	T, Th 11:45-12:30 &
<b>Semester:</b>	Fall 2011		Arranged
<b>Class Day:</b>	Tuesdays	<b>Location:</b>	Room 307
<b>Class Time</b>	9:00-10:15, 10:30-11:45	<b>Office phone:</b>	510-628-8036

**Instructional Materials and References**

**REQUIRED TEXTS** VanderMey et al. The College Writer. 2nd Edition. Boston: Houghton Mifflin Company, 2007. ISBN: 0-618-74253-0

**RECOMMENDED TEXTS** Dictionary, thesaurus

**COMPANION SITES** [http://college.cengage.com/english/vandermey/college\\_writer/2e/resources.html](http://college.cengage.com/english/vandermey/college_writer/2e/resources.html)

Note: Course and student blogs and/or wiki sites to be presented in class

**COURSE DESCRIPTION**

**ENG 82B- WRITTEN COMMUNICATION II**

Critical reading and evaluation of selected texts and writings; composition of well-organized expository papers; a careful consideration of methods of research, organization in a clear, logical manner and other elements involved in writing research papers. (3 units)

**COURSE OBJECTIVES**

Students will develop their writing skills for academic, professional, and socio-cultural purposes, in

context-centered essay writing. Students will learn editing, documentation skills, and use of online and other resources.

Through assigned essays and exercises, students will demonstrate with progressive skill in mechanics and style according to established rubrics

## **METHODOLOGY**

The course sessions will include lectures , A/V-augmented presentations (text-based and other topically related slides and relevant audio/video/web resources), written and oral classroom exercises applying course concepts, small group and classroom discussions, student presentations of individual and group assignments based on course units, with emphasis on engaging students in learning by doing.

## **TOPICAL OUTLINE**

English 82B covers the aspects of composing well-organized written communications in functional contexts. The core of the course will emphasize practice in organizing ideas in a clear, logical manner and other elements involved in writing papers in various applied contexts.

Topics include: writing development based on critical reading and evaluation of student and professional writing, A/V materials, and web-based reference and illustrative content. Review of the foundations for writing in academic

For each of the units (as well as additional assignments given in class), students will do the following:

- **Read** assigned materials with care and understanding,
- **Reflect** on the assignments in writing (a brief paragraph or two), discussing your thoughts on the primary content; include points of personal interest.
- **Review** main points of the reading and create a personalized three-level primary question and answer outline on a minimum of three or four selected items from the assigned readings. The outline should develop the main topics in question form with a clear and concise answer followed by significant details with definitions and examples, including your own ideas and evaluations.
- **Email** your assignments to me at profsylvia@gmail.com, with your outline and reflections attached or in the body of your email. Be sure to keep a copy of the email for yourself and add it to your ePortfolios/PowerPoint presentations for midterm and final submission and sharing.

**Assignments are due on the dates indicated on the schedule below.**

## **SCHEDULE**

<b>Session</b>	<b>Date</b>	<b>Assignment Due</b>
W 1	8/21/2012	Unit 1 Introduction Where do you stand with regard to writing? (feet, stomach, heart, ears, eyes, hands, brain)

W 2	8/28/2012	<i>Introductory Essay Assigned: Consider each of the following contexts: Personal (family), Social (culture, home country), Professional (economic now/future), Universal (philosophical, goals, definition of success)</i>
W 3	9/4/2012	<b>Unit 1 Essay -- Introductory Essay -- Due</b> <b>Presentations</b> <b>Peer Evaluation</b>
W 4	9/11/2012	<i>Unit 2: Language, Literature, Art, Music, Humanities Focus</i> Media: Story of English; Do You Speak American?
W 5	9/18/2012	The College Writer (TCW), C24, Writing about Literature and the Art MLA Format
W 6	9/25/2012	Literary Analysis (TCW, 357), oral presentation (TCW, 319), web writing (TCW, 399) <a href="http://www.wisc.edu/writing/Handbook/ReadingPoetry.html">http://www.wisc.edu/writing/Handbook/ReadingPoetry.html</a>
W 7	10/2/2012	TCW, C25, Academic Essay <b>Unit 2 --Humanities Essay -- Due</b>
W 8	10/9/2012	Review; Presentations
W 9	10/16/2012	<b>Midterm</b>
W 10	10/23/2012	Essay Unit 3 Social Sciences Focus TCW, C26, Writing for the Workplace
W 11	10/30/2012	C27 Writing and Designing in the Web Business, Economics America at Work APA Format, C34 Abstracts/summaries(538,540,550) Research C29-32,
W 12	11/6/2012	Experiment report (TCW, 341), observation report (TCW, 319), research paper(TCW, 423) <b>Unit 3 -- Social Sciences -- Essay Due</b> Presentations
W 13	11/13/2012	<i>Unit 4 Cosmos Physical Sciences</i> <i>Nature/ Ecology Microcosmos</i> <i>Field Report (TCW, 341), research paper (TCW, 423)</i>
	11/20/2012	Fall Recess
W 14	11/27/2012	<b>Unit 4 -- Physical Sciences-- Essay Due</b>  Review Presentations Conclusion
W 15	12/4/2012	<b>Final</b>

## ASSESSMENT AND METHOD OF EVALUATION

### Grading Guidelines

Class Participation	15
Quizzes, Midterm	15
ePortfolio	15
Unit Papers	20
Presentations	15
Final Exam	20
Total	100

100-95	A
94-90	A-
89-87	B+
86-84	B
83-80	B-
79-77	C+
76-74	C
73-70	C-
69-67	D+
66-64	D
63-60	D-
59 or <	F

### PLEASE NOTE:

Revisions to the schedule will be announced in class as needed. Class attendance is required. Class participation is encouraged for enhanced learning through applied content, group interactions, and individual and small group presentations. Plagiarized content is strictly prohibited: Researched materials must be documented using a consistent style for both in-text and end-text citations of sources using the published standards of the most recent subject-appropriate style guide, such as APA (social sciences) or MLA (humanities), for example. Missed exams and assignments require certified excuses (signed documentation by an appropriate medical or other official representative). With documentation, a makeup exam may be scheduled. Electronics are not allowed during exams. Cell phones should not be active during class sessions.

Revised 8/12