



By Laws of the Lincoln University Student Association (LUSA)

Purpose and Leadership

The student Government Association is the official recognized student organization that provides a forum of free exchange of ideas among students. Its purpose is to initiate student activities and to help promote the student welfare on campus. The Director of Student Services oversees Lincoln University Student Association.

ARTICLE I

Name

The name of the organization is Lincoln University Student Association, also referred to as LUSA.

ARTICLE II

Membership

All enrolled Lincoln University students are entitled to be members of LUSA with an equal voice and vote therein.,

ARTICLE III

Composition

The Lincoln University Student Association shall compose four officers – President, Vice President, Secretary, and Treasurer. These officers shall be elected by the student body every Fall semester.

A. Officers of LUSA / Election

In an effort to give students the opportunity to participate in activities at Lincoln University, some guidelines have been set:

All officers must have and continue to maintain a cumulative 3.2 or higher-grade point average.

All officers should be studying on campus in regular sessions for at least Spring and Fall semesters.

All officers should be enrolled full-time.

B. Powers and Duties of Officers

The President shall serve as the chief executive officer of the organization being the official spokesperson of the organization, representing the policies, views, and opinions of the organization in relation with the campus and community at large.

The President shall have such further powers and duties as may be prescribed by the organization.

The Vice President shall preside at organization meetings in the absence of the President. The Vice President shall perform all legal duties assigned by the President. The Vice President shall assume the office of President if the office becomes vacant.

The Treasurer shall handle all financial affairs and budgeting of the organization, maintain all necessary accounting records, and prepare monthly financial reports.

The Treasurer shall collect and deposit all dues and fees. The Treasurer shall maintain bank accounts in the organization's name, requiring signatures of both the Treasurer and President for authorized disbursements.

The Secretary shall take minutes at all meetings of the organization, keep these on file, and submit required copies to all organization members.

The Secretary shall be responsible for all organization correspondence and shall keep copies thereof on file.

The Secretary shall maintain membership records for the organization.

C. LUSA President & Recognition

The Lincoln University Student Association shall compose four officers – President, Vice President, Secretary, and Treasurer. These officers shall be elected by the student body every Fall semester.

D. Meetings and Operations

LUSA aims to have at least 1 formal meeting monthly that is open to the student body and 'unofficial' meetings among the elected officers as needed as long as meeting minutes and attendance records are kept.

The secretary shall prepare an agenda for all meetings and should be available at least 1 day in advance of the meeting.

Any Lincoln student may attend any of the formal meetings and shall have the ability to propose legislation and/or vote where necessary.

Lincoln University faculty, administration and general staff may also attend meetings.

If the President is unable to attend a meeting the Vice President should be present. If both are absent a member of elected officers should be allowed to lead the meeting.

E. New Organization

Any prospective new organization proposed by students that wishes to be formally acknowledged must present the LUSA officers a typed constitution that includes the following:

Name and purpose of organization.

Eligibility of members.

Roles and duties of members.

Attendance policies.

Any financial procedures (if applicable).

F. Amendment

An amendment to this constitution shall be passed with (2/3) vote of the executive in attendance at a scheduled meeting.

No person shall not formally introduce an amendment to this constitution if they have not first consulted with the LUSA executive body or the Director of Student Services.

The Bylaws will be kept on file with the Director of Student Services at all times. Any revision should be noted and dated.

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