

Dear Students,

Thank you for meeting with me to select the courses you would like to study during Spring 2021!

Please follow the steps below to complete your registration process:

1. International students should contact Student Services if you need to buy health insurance. If you have already purchased your health insurance, please provide a copy of the insurance to the Student Services department at studentservices@lincolnuca.edu
2. Domestic students planning to use financial aid should contact Ms. Wendy Vasquez, Director of Financial Aid, once grades are posted to discuss your eligibility at wvasquez@lincolnuca.edu and finaid@lincolnuca.edu
3. All students must then check with the Accounting Office to pay in full or make payment arrangements at accounting@lincolnuca.edu Financial aid students should get a receipt showing their total charges. Accounting forms can be downloaded at: <http://lincolnuca.edu/about/accountforms>
4. Financial aid students must again contact the Financial Aid Office after contacting accounting for the first time as they need to have the Financial Aid Office calculate additional info once Accounting calculates total charges.
5. Once financial aid has calculated your eligibility and you have okayed the award letter, you must return to Accounting Office to finalize the amount.

Please note that a student's registration is finalized in the accounting office by payment of the full tuition, payment arrangements which include a signed deferred payment plan, or showing that you have financial aid that will cover your balance in full.

You are not required to come to the school to complete all the steps. Your registration form will be processed electronically at the school. It is your responsibility to follow up with the relevant departments to complete your registration.

To review the courses you registered for, you may login to <https://lincolnuca.mycampus-app.com> with your Lincoln email address and the same password for your Lincoln email.

Best,

Maggie Hua
Registrar
Lincoln University